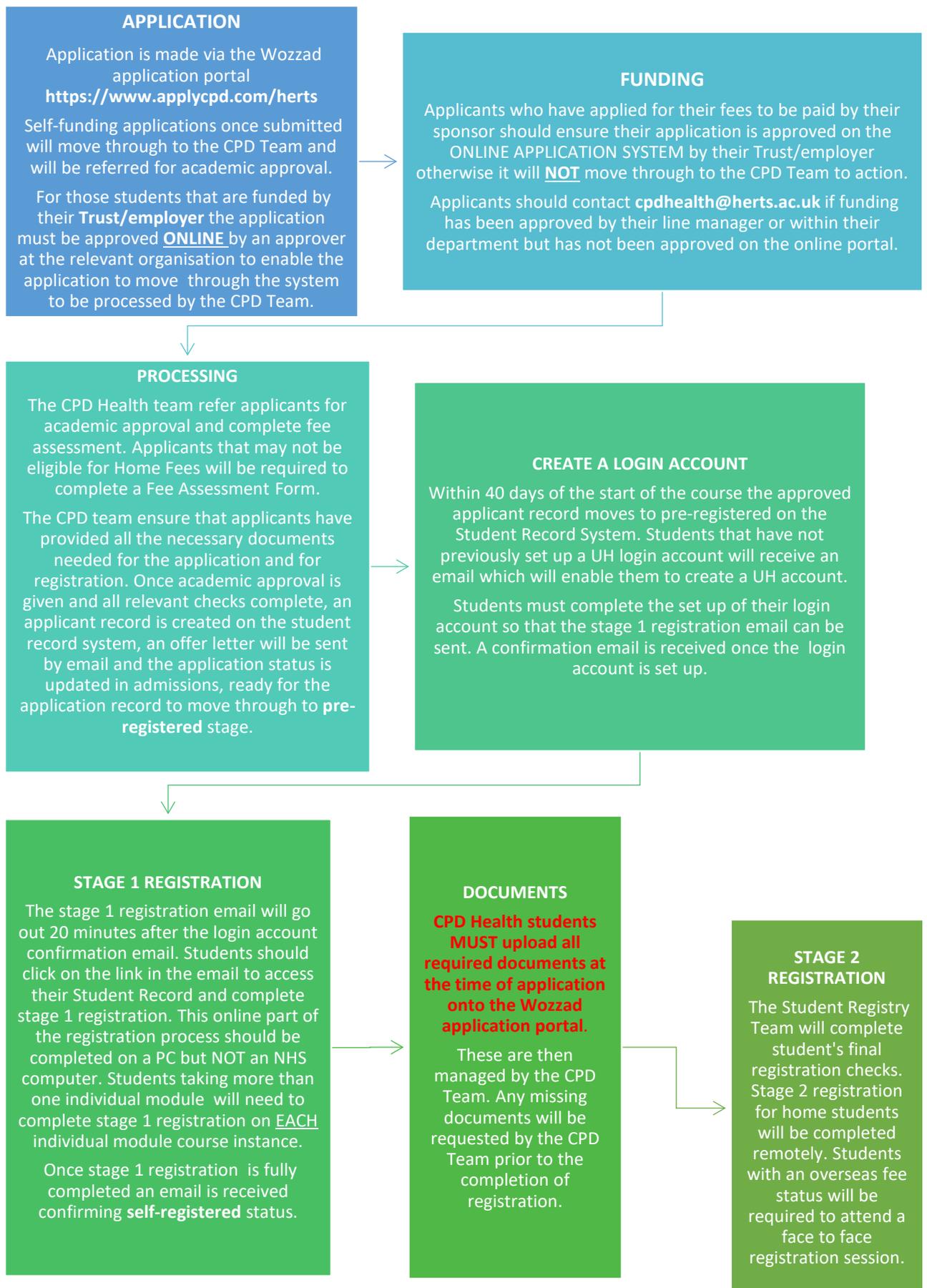


CPD Health Student Registration Process



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Frequently Asked Questions

FAQ	Course it relates to	Answers
Can I get an update on my application?	All courses	CPD applicants can log into their account on Wozzad www.applycpd.com/HERTS which they made when they applied and see which stage their application is at.
My application has not been actioned although I have had my funding approved by my line manager?	All courses	Sponsored applications must be approved online by an approver with Wozzad access at the relevant Trust. Applicants should either ask their Trust approver to review and approve their application or if they do not know who their approver is email cpdhealth@herts.ac.uk
I have not received an email with the link for stage 1 registration.	All courses	Occasionally University emails may go to junk folders or in the case of NHS email addresses may be blocked. Stage 1 registration can be accessed and completed by logging onto your Student Record www.studentrecord.herts.ac.uk Further information on Stage 1 Registration can be found here: https://ask.herts.ac.uk/guide-to-stage-1-registration
I cannot remember my username/password.	All courses	https://ask.herts.ac.uk/your-university-login-account
I cannot see my module timetable or teaching material.	All modules	This is usually due to online stage 1 registration not being completed. Once stage 1 registration has been completed it may take 12/24 hours for the relevant Canvas pages to be accessible. If after this period the links are still not visible via a student's Student Record, contact the CPD Team.
Do I need to upload my documents again for stage 2 registration?	All courses	All required documentation for entry onto CPD Health courses should be submitted at the time of application via the Wozzad

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		system. The CPD team will ensure documentation such as passport, qualifications and any supplementary forms are stored securely within the Student Record System. Stage 2 registration for home students will be completed remotely. EU and overseas students may need to attend an in-person registration session.
I am self-funding my course, when will I need to make payment?	All course	Further information on tuition fees can be found here: https://ask.herts.ac.uk/student-tuition-fees-payment-terms